



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR  
October 3, 2023

J.R. "JOEY" HOPKINS  
SECRETARY

**ADDENDUM # 1**

Contract No. DN01042  
TIP No.: R-5794L  
Federal Aid No.: 1420023  
WBS Element: 44910.3.14  
County: Cherokee, Clay, Graham, And Macon  
Description: Curb Ramps, Sidewalks, Curb & Gutter Along Various Routes  
Throughout Cherokee, Clay, Graham, And Macon Counties

Letting Date: 10/24/2023

Plan Holders


**Content Summary: Pre-Bid Meeting Minutes and Attendance Roster**

These are the posting of the meeting minutes and attendance roster for the mandatory pre-bid meeting which took place on October 2, 2023.

Thank you for your attention to this matter.

If you have any questions, please contact the Division Proposal Engineer at (828) 586-2141.

Sincerely,

DocuSigned by:  
  
29BD93927CF24F6...

Jeanette L. White, P.E.  
Division 14 Project Team Lead



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

JOSEPH "JOEY" R. HOPKINS  
SECRETARY

October 2, 2023

SUBJECT: R-5794L Pre-Bid Meeting Minutes

LOCATION: Resident Engineer's Office - Andrews

TIME: 1:30 PM

DISCUSSION SUMMARY:

Andy Russell started the meeting with the project description. This is an ADA curb ramp replacement project with approximately 39 sites across NCDOT Division 14, District 3 (Cherokee, Clay, Graham, and Macon counties.)

Andy Russell then proceeded with a page turn of the proposal document.

The date of availability is 11/6/2023 and the bid opening is 10/10/2023 at 2:00 pm at the Division of Highways 14<sup>th</sup> Division Office in Sylva, NC.

The project completion date is 8/12/2024.

The ICT's were described:

- ICT#1 was reviewed in depth since this is the most restrictive and requires coordination with the Resident's Office. Site 7B's start date is 12/1/2023 and the end date is 2/14/2023. The work performed by NCDOT and the Town of Murphy was reviewed and noted that it's completion date is schedule to be completed no later than November 30, 2023
- ICT#2 was noted.
- Holiday restrictions were briefly reviewed.
- ICT#3 was also reviewed. The contractor has 7 days to complete a site once work starts.

The DBE goal for this project is 4%.

A newer section detailing idle equipment directives was reiterated.

Curtis Colwell asked if there are any approved waste sites. Andy Russell and Adam Dockery noted that the contractor will need to take old concrete and construction waste materials to a county landfill.

The price adjustment for asphalt binder was noted and an approved pavement mix design must be used.

The need to keep equipment within ROW was reiterated by Andy.

The contractor will need to register all employees involved in WZTC in the database/app. The contractor must validate that everyone is certified for traffic control.

If seeding needs to take place either by ground disturbance by construction activity or material/equipment storage, the seeding requirements were reviewed.

It was noted that the Title 6 nondiscrimination applies to any of the subcontracts and must be included in the agreement.

The WZTC Special Provisions were reviewed in detail:

- ADA compliant pedestrian traffic control devices must be used per the special provisions.
- The contractor must treat sidewalks like roads in terms of maintaining access during construction.
- There have been some issues with the availability of pedestrian transport services in rural/low population areas.
- Traffic Control is a lump sum quantity.
- Portable signs can be used for pedestrian detours.

Concrete washout structures were then reviewed.

- There are approximately 39 sites and 8 washout structures in the estimate.
- A brief discussion of how to wash concrete and what is suitable was had. The contractor will coordinate with the Resident's office and get approval as to what is acceptable to use as a washout structure prior to using it.

Andy reiterated that he recommends using local landfills for waste materials. Clay County would likely be the most difficult county to waste material.

The general notes were reviewed. The contractor should talk with the inspector before a ramp is removed and replaced to confirm the curb ramp type if there are questions. The contractor with approval from the inspector/Resident's Office can change curb ramp type if needed.

Adam Dockery noted that minor adjustments have been made and further adjustments may be needed at Site 7B. The contractor acknowledged this and there will be no supplemental agreement for this and only other field adjustments to Site 7B. Any changes both present and future will be communicated to the contractor prior to construction. Andy and Adam confirmed that NCDOT Location and Surveys will be responsible for laying out Site 7B in the field.

Locating utilities was then discussed. Andy noted that 811 should work for this project, particularly at Site 7B. Andy also noted that with the extent of the work being done at Site 7B, the utilities will be located several times.

Adam Dockery also noted that there is the possibility of hitting concrete at Site 7B where old US19 came through town, so concrete removal may be required. Curtis Colwell acknowledged this. In the event that this occurs, this work will included as part of the lump sum grading quantity.

Continuing with the discission of Site 7B, the Town of Murphy's waterline project has started and should be complete by 12/1/2023. Andy and Adam will have conversations with the town on the project's timeline and coordinate with the contractor.

The meeting then concluded.

A handwritten signature in blue ink that reads "Jared M. Bond". The signature is written in a cursive style with a large initial "J" and "B".

Jared M. Bond  
NCDOT Division 14

**North Carolina Department of Transportation**

Meeting Date: 10/2/2023  
 WBS Element: 44910.3.14  
 Description: R-5794L - TAP

Time: 1:30 PM

COMPANY NAME	COMPANY REPRESENTATIVE	CONTACT PHONE NUMBER
Colwell Const. Co.	Curtis Colwell	706-897-9556
NCDOT Div. 14	JARED BOND	919-413-0453
NCDOT Andrews Const.	Brandon Decker	828-321-5061
NCDOT ANDREWS CONST	ANDY RUSSELL	828-321-4105

Project Engineer: ANDY RUSSELL

Title: DESK ENG.

Witness: JARED BOND

Title: PM